

How could we index a journal in Scopus?

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SciVerse Scopus

- **Scopus**, officially named **SciVerse Scopus**, is a bibliographic database containing abstracts and citations for academic journal articles. It covers nearly 18,000 titles from over 5,000 international publishers, including coverage of 16,500 peer-reviewed journals in the scientific, technical, medical, and social sciences (including arts and humanities). It is owned by Elsevier and is available online by subscription. Searches in **Scopus** incorporate searches of scientific web pages through Scirus, another Elsevier product, as well as patent databases



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How to suggest a Journal?

- 1. Go to the main page at:

<http://www.scopus.com/home.url>

A screenshot of the Scopus website home page. The browser address bar shows "www.scopus.com/home.url". The page features the SciVerse and Scopus logos, a navigation menu, and a main content area with a "Welcome to Scopus" section. A login form is overlaid on the right side of the page, containing fields for "Username" and "Password", a "Remember me" checkbox, and a "Login" button. A red arrow points to the "Scopus Integration" link in the "Learn more" sidebar. The word "on" is written in large blue letters to the right of the login form.

on



How to suggest a Journal?

- 3.click on “Scopus in detail”

A screenshot of the SciVerse website interface. The top navigation bar includes links for HOME, WHAT IS SCIVERSE?, KEY BENEFITS, COMMUNITY, RESOURCE LIBRARY, NEWS & EVENTS, and FAQ. A search bar is located in the top right corner. The main content area is divided into several sections. On the left, a sidebar menu under "What is SciVerse?" lists various options, with "Scopus in detail" highlighted in red and a red arrow pointing to it. The main content area features a section titled "Integrate with Scopus" with a sub-header "Create a wordcloud out of keywords from your articles". Below this, there is a section titled "Benefit through Scopus integration" with a list of bullet points: "Increase the reference data via the Scopus database", "Increased visibility to a broader user-base", "Opportunity to work with an innovative product", and "Association with a recognized brand". A "Download SciVerse Scopus Alerts" button is visible on the right side of the page.



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How to suggest a Journal?

- 4. click on "Suggest a title to be indexed"

A screenshot of the SciVerse Scopus website. On the left is a navigation menu with items like "Board", "ECSAC Board", "Scopus Tools", "Scopus Custom Data", "Testimonials", "Scopus Services", "Scopus Training", "How to get access", "Awards", "Releases", "Scopus: en français", "SciVerse ScITopics", "SciVerse Applications", and "SciVerse Mobile Applications". The "SciVerse ScITopics" item is highlighted. Below the menu is a circular "HUB" diagram. The main content area features a "sources" section, a "SciVerse Scopus at a glance July 2011:" section with statistics on titles and records, and an "Articles-in-Press" section. On the right, there are sections for "SciVerse Scopus Alerts", "Key Links" (with a red box around "Suggest a title to be indexed" and a red arrow pointing to it), and "Next Steps".



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How to suggest a Journal?

- 5. fill the form available at:
<http://suggestor.step.scopus.com/suggestTitle.cfm>

The screenshot shows a web browser window with the URL <http://suggestor.step.scopus.com/suggestTitle.cfm>. The page content includes a heading "Please read carefully before completing this form" and a list of instructions. A red arrow points to a red text box that says "please consider and read this part before filling the form." Below the instructions is a form titled "Scopus Title Suggestion" with a "Contact details" section. The form fields include: "Name of address" (dropdown), "Your first name and/or initials" (text), "Your surname" (text), "E-mail address" (text), "Function" (dropdown), "If your institution has access to Scopus" (dropdown), "Institution" (text), and "Country" (dropdown).

Please read carefully before completing this form

- Please check if the title you wish to suggest is not already in Scopus or the [Scopus title list](#). Please be aware that active (live) indexed titles (even where all in the title list) may also be suggested for full-Scopus coverage.
- New titles are reviewed by the independent [Scopus Content Selection & Advisory Board \(CSAB\)](#) on a continuous basis.
- We strive to evaluate new title suggestions as quickly as possible, however, please allow for several months up to one year for the review process to be completed.
- The CSAB uses various documents of published content to evaluate the quality of the title. We recommend that a title has published for at least two years before it is suggested for inclusion in Scopus and we recommend a title suggestion for review if the publication history is too short to review the title.
- If you are suggesting a title as a **Publisher or Editor**, you will be asked to provide sample PDFs as a first step in the title suggestion process. It is not possible to complete the title suggestion process without uploading PDFs.
- We advise that the evaluation of a title is not influenced by the number of times it is suggested. Multiple submissions of the same title will only delay the review process.
- Review of your title suggestion does not guarantee selection of the title.

If you have any questions about the evaluation process, you can contact us at titlesuggestion@scopus.com.

Scopus Title Suggestion

Contact details

* Name of address:

* Your first name and/or initials:

* Your surname:

* E-mail address:

* Function:

* If your institution has access to Scopus:

Institution:

Country: